



Clearance Form

Student Name			
Departure Date		Year Level	
Destination	<input type="checkbox"/> Queensland <input type="checkbox"/> Interstate <input type="checkbox"/> Overseas <input type="checkbox"/> Unknown		
Destination Type	<input type="checkbox"/> State Secondary <input type="checkbox"/> Non-state Secondary <input type="checkbox"/> Employment <input type="checkbox"/> VET / Further Education & Training		
Destination School			
Departure Reason	<input type="checkbox"/> Personal / Family Reasons (e.g. work, moving, illness) <input type="checkbox"/> Dissatisfaction with one or more aspects of the school <input type="checkbox"/> Cancellation of Enrolment / Exclusion <input type="checkbox"/> Unknown reason		
Parent/Caregiver Name			
Contact Number			
Bank Details for Refund:	Account Name: _____ BSB: <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Account Number: <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Bank Name / Branch: _____		
Parent's Signature:		DP Signature	
Date		Date	

OFFICE USE ONLY	
Exit Date:	
SRS Inv #:	
SRS Refund Due:	
SRS Refund #:	
TRA Invoice #:	
TRA Refund Due:	
TRA Refund Adjust #:	

FOR OFFICE USE ONLY

Library	Textbooks & materials returned: <input type="checkbox"/> Yes <input type="checkbox"/> No
Library Details:	
Source of exit information: <input type="checkbox"/> Parent <input type="checkbox"/> Staff Member <input type="checkbox"/> Next school <input type="checkbox"/> Other _____	